



Ministry of Culture, Gender, Entertainment and Sport

REQUEST FOR EXPRESSION OF INTEREST

CONSULTANCY SERVICES FOR THE PROCUREMENT AND INSTALLATION OF VENTILLATION AIR COMDITIONING (VAC) SYSTEM FOR THE WARD THEATRE

Jamaica National Heritage Trust invites expression of interest (EOI) from suitable qualified firms/individual with strong Capabilities, Experience and Qualified personnel in the discipline of Civil Engineering, Quantity Surveyor, Environmental Engineering and Mechanical and Electrical Engineering to procure and install Ventilation and Air Conditioning (VAC) system for the Ward Theatre.

Interested entities should download the Terms of Reference (TOR) from the Ministry Website mcges@gov.jm. **On Monday May 14, 2018.**

A consultancy Firms/Individual meeting the requirements will be shortlisted for selection in accordance with the Government of Jamaica Handbook of Public Sector Procedures (Revised March 2014), volume 3 of 4 Procedures for the Procurement of Consulting Services. Complete details of the selection process will be provided to the shortlisted Consultants at the point at which specific services are being tendered. Interested Consultancy Firms/Individual must provide a company profile outlining their qualification(s), professional certification (s) for the company and personnel, associated registration(s) with professional bodies (e.g. PERB and ARB), experiences in undertaking similar assignments and necessary skills and expertise to deliver the relevant services.

Expressions of Interest should be delivered to the address below or emailed to Procurement@mcges.gov.jm in pdf format no later than **Tuesday June 5, 2018 at 2:00 pm**. The email subject line should state **“Expression of Interest – Consultancy services for the procurement and installation of Ventilation and Air Conditioning (VAC) System for the Ward Theatre”** and the email body must state the name and address of the applicant. In addition, one (1) hard copy must be sent simultaneously to the Ministry Address below. The sealed envelope containing each submission must include the name and address of the applicant and be clearly marked **“Expression of Interest – Consultancy services for the procurement and installation of Ventilation and Air Conditioning (VAC) System for the Ward Theatre”**.

Request for Clarification must be submitted in writing to Procurement@mcges.gov.jm . the deadline for clarification of bidding documents is **Monday May 28, 2018.**

Following the assessment of submissions, the most technically capable and appropriately experienced application will be invited to negotiate a contract to provide the consultancy services. GOJ reserve the rights to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not engaging the services of any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expression of Interest.

Attention: The Procurement Manager
Ministry of Culture, Gender, Entertainment and Sport
4-6 Trafalgar Road
Kingston 5
Tel: 978-7654 ext. 5147
Email: lsutherland@mcges.gov.jm or procurement@mcges.gov.jm